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February 6, 2006  
**Via ECFS**

Ms. Marlene H. Dortch, Secretary  
Federal Communications Commission  
445 12<sup>th</sup> Street SW  
Washington, DC 20554

RE: **Single Source Integrated Services, Inc.**  
**Docket 06-36**  
**EB-06-TC-060** - Certification of CPNI Filing - (02/06/06)

Dear Ms. Dortch:

Pursuant to the Commission's Public Notice of January 30, 2006, Single Source Integrated Services, Inc. hereby files a copy of its 2006 Annual Compliance Certification of CPNI as required by section 64.2009(e) of the Commission's rules. As directed by the Public Notice, please include this in Docket 06-36.

Any questions you may have regarding this filing may be directed to me at (407) 740-3004 or via email at [rnorton@tminc.com](mailto:rnorton@tminc.com).

Sincerely,

Robin Norton, Consultant to  
Single Source Integrated Services, Inc.

cc: Mr. Byron McCoy, [byron.mccoy@fcc.gov](mailto:byron.mccoy@fcc.gov)  
Best Copy and Printing, Inc., [fcc@bcpiweb.com](mailto:fcc@bcpiweb.com)

ANNUAL  
OFFICER'S CERTIFICATION OF  
CUSTOMER PROPRIETARY NETWORK INFORMATION (CPNI) COMPLIANCE

I, Lisa Glombiak, certify and state that:

1. I am the President of **Single Source Integrated Services, Inc.** and have personal knowledge of Single Source Integrated Services, Inc.'s operating procedures as they relate to CPNI, and the Rules and Regulations of the Federal Communications Commission regarding CPNI.
2. I hereby certify that, to the best of my knowledge, information and belief, Single Source Integrated Services, Inc.'s operating procedures are adequate to ensure compliance with its CPNI obligations pursuant to Section 222 of the Communications Act of 1934, as amended, and the Commission's rules found at 47 CFR Subpart U.
3. A further statement outlining the Single Source Integrated Services, Inc.'s operating procedures and compliance is attached as Exhibit A, as required by 47 C.F.R. §64.2009(e)



\_\_\_\_\_  
Lisa Glombiak  
President

2-6-05

\_\_\_\_\_  
Date

**Exhibit A**  
**Statement of CPNI Procedures and Compliance**

**CERTIFICATION OF CPNI FILING**  
**FEBRUARY 6, 2006**

**Statement of CPNI Procedures and Compliance**

Single Source Integrated Services, Inc. ("Single Source") is a small local exchange company, providing primarily local service to business customers in five states. Single Source does not use or permit access to CPNI to market any services. If Single Source elects to use CPNI in any future marketing efforts, it will follow the applicable rules set forth in 47 CFR Subpart U, including the institution of operational procedures to ensure that notification is provided and customer approval is obtained before CPNI is used or disclosed.

Single Source ensures that its employees do not improperly use or disclose CPNI by requiring that all access to CPNI be handled in accordance with established company procedures. These procedures were approved by the president of the company, who has knowledge of and is familiar with the FCC's CPNI requirements.

Single Source does not use CPNI in any sales or marketing campaigns. The CPNI in Single Source's possession is under no circumstances provided to outside agents.

Single Source has instituted training procedures and a corresponding disciplinary process to ensure that its personnel understand and comply with restrictions regarding the use and disclosure of, and access to CPNI. According to required procedure, a customer must provide a written request on company letterhead signed by the individual who signed the letter of agreement. Authorized individuals within each customer's organization who have established a secure username and password may also access that business account's own account records via our website.

Single Source has never received a request for CPNI by any law enforcement agency. If such a request is ever received then Single Source will maintain a record of the request in compliance with the FCC's rules